



**Admission Cell,
Government College of Engineering & Research, Avasari-Khurd,
Taluka - Ambegaon, Dist. - Pune - 412405**

Tel No. : 02133-230582 website : www.gcoeara.ac.in Email ID : office.gcoeavasari@dtmaharashtra.gov.in
(Automobile & Mechanical Engineering Programmes Accredited by NBA, New Delhi)

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**Welcome
to
Government College of Engineering & Research
Avasari (Pune) -412405**

Dear Candidate,

Heartily Congratulations for getting allotment of your preferred choice to First year Engineering/Direct Second Year (DSE) for the Academic year 2024-25 through the CAP in this institute.

Please note, you need to confirm your admission on or before the date and time as per the schedule displayed on the CET CELL portal. If you miss to confirm your admission by visiting the institute and paying required fees you will lose your admission.

In case of any query please call helpline Nos (02133-230481, 230524/9403695599)

**Admission Cell
(Room No. E-006 B,ground floor admission hall)**

Important Instruction for Admission

to

First Year Engineering (FE) Admission/Direct Second Year Engineering (DSE).
Steps for confirmation of admission to First year (FE) Engineering & Direct second Year (DSE) Engineering.

ज्या उमेदवारांना राज्य सामायिक पात्रता परीक्षा कक्ष (State CET CELL) मार्फत CAP-I/CAP-II/CAP-III प्रवेश फेरी अंतर्गत किंवा ACAP प्रवेश फेरी अंतर्गत या महाविद्यालयात जागा वाटप (Seat Allotment) करण्यात आली आहे व ज्यांना या महाविद्यालयात प्रवेश निश्चित (Confirm) करायचा आहे त्यांनी खालील प्रमाणे कार्यवाही करावी.

अत्यंत महत्वाचे: प्रवेश निश्चित करू इच्छिणाऱ्या सर्व उमेदवारांनी आपणाकडे आवश्यक ते सर्व मूळ प्रमाणपत्र (Original Documents) असल्याची खात्री करावी त्याशिवाय प्रवेश निश्चित होणार नाही याची नोंद घ्यावी. सर्व किंवा एखादे मूळ प्रमाणपत्र उपलब्ध नसल्यास प्रवेश अधिकारी यांच्याशी प्रत्यक्ष चर्चा केल्याशिवाय प्रवेश फी भरू नये. सर्व मूळ (original) कागदपत्रांचा १ सेट करून प्लास्टिक फोल्डर मध्ये घालून त्यावर आपले नाव, EN नंबर (EN २४.....) पर्मनंट मार्कर ने लिहून सबमिट करायचा आहे याची विद्यार्थ्यांनी नोंद घेऊन त्याप्रमाणे तयारीने यावे.

- All Candidates who have been allotted a seat through CAP/ACAP/J&K Counseling/PMSSS Counseling in this institute and wish to confirm their admission in this institute should follow steps given below.

Step 1: Download allotment letter from cet cell website through candidates login. (in case of MHT-CET candidates admitted through various CAP rounds).

Note: in case of J&K Counseling/PMSSS Counseling - Allotment letter shall be issued by respective competent Authority.

Step 2: Collect all the original documents as mentioned in the allotment letter

Documents required at the time of admission (Original +FC Stamped copies + 3 Photocopies)

Candidates should arrange documents in the order given under the category applicable

Step 3: Pay institute fees as applicable by online mode using SBI COLLECT payment gateway.

उमेदवारांनी ऑनलाईन मोड मध्ये फी भरण्यापूर्वी आपणाकडे आवश्यक ते सर्व मूळ कागदपत्र/प्रमाणपत्र आहेत याची खातरजमा करावी त्याशिवाय फी भरू नये. गरज वाटल्यास प्रवेश केंद्राशी संपर्क साधावा (०२१३३-२३०५२६). चुकीने फी भरली गेली तर परतावा मिळण्यास विलंब होऊ शकतो व झालेल्या विलंबास प्रवेश कक्ष/महाविद्यालय जबाबदार असणार नाही याची कृपया नोंद घ्यावी.

Pay fees applicable to you by online using SBI COLLECT

1. Connect to: <https://www.onlinesbi.com/prelogin/icollecthome.htm>
2. Accept terms and conditions
3. Proceed
4. Select State of Corporate/Institution: **Maharashtra**
5. Select type of institute: **Educational institute**
6. Select name of institute: **Government College of Engineering and Research
Avasari Khurd**
7. Fill information such as,
Enrollment number:EN24xxxxxx OR DSE24xxxxxx,
Full Name:
Branch:
Mobile number:
Category: etc.
fill fees applicable to you.
8. Pay the fees using the available facility and **take the print out of the receipt.**

Step 4: Registration on institute website:

Candidates should visit the institute website: <https://www.gcoeara.ac.in/Report-Admission>

For the first time all Candidates should register using the register button.

- 1) Keep a login **ID as your** email & choose your own password (do not disclose it).
- 2) Fill all required details correctly.
- 3) Use ONLY **CAPITAL LETTERS** while filling information.
- 4) Upload the fee receipt.
- 5) Upload photograph (**passport size recent color photo**): Candidates must name images of photographs following;
Photo-Application Id_PHOTO (e.g. EN24123456_PHOTO)
- 6) Upload a signature image and name image as following;
Sign- Application Id_SIGN (e.g. EN24123456_SIGN)
- 7) Submit the information using the submit button
- 8) Take printout and check all details carefully because these details will go in your Leaving Certificate when you leave this institute therefore take care.
- 9) Candidates can login using the login button after registration.

Step 5: Fill the Anti-ragging undertaking

NOTE: Filling of Anti-Ragging undertaking is mandatory.

अँटी रँगिंग संकेतस्थळावर आवश्यक माहिती भरणे बंधनकारक आहे याची नोंद घ्यावी सबब उमेदवारांनी आवश्यक ती माहिती भरावी, त्याची प्रिंट घ्यावी त्यावर योग्य त्या ठिकाणी सहाय्य कराव्यात)

1. Every candidate must fill in the anti-ragging undertaking online on the website: https://www.antiragging.in/affidavit_affiliated_form.php
2. Read all instructions carefully before filling. Fill in the information by following steps given on the website.

STUDENTS DETAILS:	
First Name *	
Middle Name*	
Surname / Last Name *	
Gender *	

Nationality*	
State*	
City*	
Mobile Number*	
Email*	
PARENT / GUARDIAN DETAILS	
Parent / Guardian Name* Parent / Guardian Phone Number*	
Parent / Guardian address*	
Parent / Guardian Email*	
Parent / Guardian City*	
Parent / Guardian State*	
College Details	
State in which college is based*	MAHARASHTRA
College Name*	GOVERNMENT COLLEGE OF ENGINEERING AND RESEARCH AVASARI
Name of Affiliated University *	Savitribai Phule Pune University
Director's Name *	Dr. DILIP PANGAVHANE
College Phone Number*	02133-230581
College Landline Number	02133-230582
Nearest Police station *	MANCHAR
Course Details	
Undergraduate or Postgraduate*	Undergraduate
Name of the Course * (Write your course as per allotment letter)	
Number of students in your class*	66
Current year of study* (Select 1 for First Year OR 2- For DSE)	
UGC Regulations:	Select all the checkboxes/ points given on screen.
Confidential Survey What is the phone number of National Anti Ragging Help Line * 1800-180-5522	Complete the survey.
SUBMIT FORM	Click on the submit button.

After Successfully Submission of your Affidavit Form, you will receive your **REFERENCE NUMBER**

You can use that to **VERIFY YOUR AFFIDAVIT OR DOWNLOAD YOUR AFFIDAVIT.**

In Case, You have lost your REFERENCE NUMBER you can get it back from **VERIFY AFFIDAVIT** using your Email

****Affiliated College :- Colleges that are affiliated with any university. (Any Regular college)**

Candidates and parents both should sign on their respective undertakings.

Step 6: At institute while Confirming admission:

1. Visit Room No. E-006, Admission Cell.
2. Check whether you are having all required documents or not at the enquiry counter.
3. Check whether you have paid fees online through SBI COLLECT.
4. Visit the Enquiry **counter** : Check your documents.
5. **COMPLETE STEP Step 5 and 6**
6. **Confirm your admission from the admission Admission Confirmation Officer at the Confirmation counter.**
7. Verify the data filled on the institute admission registration portal from the **Data verification team.**
8. Submit your original documents at the **Document Collection counter.**
9. Sign on admission confirmation copy and ask for candidates copy (**Candidate must keep this copy very carefully it will be required for various purposes during your course tenure**).
10. **Candidate should ensure his details on the admission confirmation letter before leaving the admission hall.**

11. HOSTEL MERIT LIST:

- a. **Hostel Merit list will be displayed on the college website after CAP Round III.** Students may visit: <https://gcoeara.ac.in/boys-hostel.php>, <https://gcoeara.ac.in/girls-hostel.php> to see the hostel merit list after CAP III.
- b. Hostel Fees is to be paid in advance by online mode only at the time of hostel admission.
- c. Mess is compulsory to all students (Boys and Girls) staying in institute hostels and for Girls staying in staff quarters converted to hostels. Students should pay a mess bill to mess contractors regularly.
- d. Accommodation in staff quarters (with higher fees than regular hostel) converted into a hostel will be made available only after exhausting all seats available in regular hostels.

Note: Candidates should see the seats available and their merit to check whether hostel allotment is possible or not. In case the institute hostels his/her own arrangement outside. Number of private hostels are available nearby the institute.

OTHER IMPORTANT INSTRUCTIONS:

1. Keep at least 3 to 5 sets of xerox copies of all documents for future work [because original once taken will be returned only after eligibility formalities and it may take about six months duration.]
2. All candidates must scan all the documents in pdf format and upload all documents on their Google Drive.
3. **In case ORIGINAL DOCUMENTS ARE NOT AVAILABLE:** If a candidate is unable to produce original document/s if any at the time of admission on account of admission already taken elsewhere then he / she has to submit a BONAFIDE certificate issued by Head of concerned institute/College stating that candidate has been admitted to a particular course in that institution on a particular date and original certificates are retained by the institution. In such cases a candidate must produce the copies of the certificates duly attested by the Principal/Head of the concerned institution. Such candidates are required to pay the full fees immediately at the time of admission and produce the required original certificates within 04

working days after the date of payment of fees/date of admission.

4. **GAP CERTIFICATE**: IF there is any Academic Gap after completion of Class XII candidate should submit an **AFFIDAVIT for GAP CERTIFICATE** on Non-Judicial Stamp Paper of **Rs.100/-**.
5. **COMMENCEMENT OF CLASSES**: Classes will be started regularly as per the schedule declared by cet cell. Time table displayed on Institute Notice board/Institute website.
6. DSE students should meet their respective Head of department after the admission confirmation for further instructions as their teaching is already started.
7. **INDUCTION PROGRAM**: Induction program for **first year students** is introduced to familiarize them to the new environment and encourage them to look beyond classrooms. Objective is to help new students adjust and feel comfort-able in the new environment, inculcate in them the ethos and culture of the institution, help them build bonds with other students and faculty members, and expose them to a sense of larger purpose and self exploration. The date of **The induction program for all newly entrant First year students will be communicated soon. The Induction Program is mandatory to all students as per AICTE instructions.**
8. **CAMPAIGNING TO CURB RAGGING**: In order to curb the menace of Ragging in Higher Education the All India Council For Technical Education (AICTE), New Delhi vide its Notification no. 37- 3/Legal/AICTE/2009 dated 25-03-2009 has taken a very serious view of ragging incidents in educational institutions and on Directions of the Hon'ble Supreme Court of India vide its Order dated 16.5.2007 has ordered strict implementation for Prevention and prohibition of Ragging in technical Institutions.
9. **COLLEGE UNIFORM**: Students should purchase college uniform as described below by their own. Uniform is compulsory on all working days except on Wednesday's.
 - A. **For Boys**:- White Shirt and Full Black Pant (Black Jeans are not permitted).
 - B. **For Girls**:- White Top/Black Pant (Black Jeans is not permitted) OR Punjabi dress with White top and Black Bottom.

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Government College of Engineering and Research,
Avasari Khurd

UNDERTAKING
(For Non availability of Original Documents/Leaving Certificate)

I, Mr./Miss----- have got allotment in Government College of Engineering and Research Avasari Khurd to ----- Engineering course through CAPI/CAP II/CAPIII/ACAP/J&K/PMSSS Round. Presently, I do not possess the following Original Documents since original documents are deposited in my previous institute-----.

1. -----
2. -----
3. -----
4. -----
5. -----

I undertake to submit the above-mentioned original documents within four (4) working days from the date of confirmation of admission (-----/---/20----) in this institute.

I am aware that If I fail to submit above-mentioned original documents on or before -----/---/----- my admission will be cancelled and fees paid by me will be forfeited.

Signature:

Full Name:

Application ID:

Place: Avasari Khurd

Roll No:

Date:

Branch:

Anti Ragging Undertaking
[If ONLINE UNDERTAKING is NOT AVAILABLE]
(ON Rs. 100/ Non Judicial Stamp)

ANNEXURE I
AFFIDAVIT BY THE STUDENT:

I,-----
Application Id: -----s/o/d/o
Mr./Mrs./Ms-----

1. having been admitted to **Government College of Engineering & research Avasari Khurd-412405** have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations. b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.

Declared on this ____ day of ____ month of ____ year ____

Signature of Deponent

Name

Place: ----- Date: -----

ANNEXURE II
AFFIDAVIT BY FATHER/MOTHER/GUARDIAN

I, Mr./Mrs./Ms.-----
father / mother/guardian of -----
Application Id:-----

1. having been admitted to **Government College of Engineering & research Avasari Khurd-412405**, have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations. b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my word is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my word has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my word is liable to be canceled.

Declared on this ____ day of ____ month of ____ year ____

Signature of Deponent

Name:

Address:

Telephone/Mobile No:

Place: ----- Date:-----

EDUCATIONAL GAP CERTIFICATE

AFFIDAVIT (ON Rs. 100/ Non Judicial Stamp)

I, _____(Name of Candidate),
S/o/D/o _____, do hereby solemnly affirm and state on
oath as under:-

- i) That I, the deponent, have passed the 10 + 2 / HSC/ III DIPLOMA Examination in the year _____.
- ii) That after passing the aforesaid examination in that year I did not join any School / College / Institution from _____ (the date of passing above examination) till date.
- iii) That the Session ____ * ____ to ____ * ____ is the gap year of the deponent.

I, _____ (Name of candidate) do hereby solemnly affirm that the contents of this affidavit from Paras 1(i) to 1(iii) above are true and correct to the best of my personal knowledge and belief.

I do understand that if the above affirmation is proved to be false, my admission in this Institute would be canceled for which I solely will be responsible.

* Mention the gap period/duration. _____

Signature of Parent

(Name):

Signature of Candidate

Name:

Appl. ID:

Date : _____ Paace: _____